


Start Here

Your Step-by-Step Guide to Completing the
PCGS Gold Shield Grading Submission Form

	France / Banque de France	66	O P Q
	Pick# 157b 1993 50 Francs Wmk: A. de Saint-Exupery S/N: E011245532 Sign Bruneel, Bonnardin, Vigier	Choice Uncirculated 9051.66/46781542	



	France / Banque de France	64	O P Q
	Pick# 147c 1967-71 10 Francs Wmk: Voltaire S/N: M.562 39490 Sign Bouchet, Morant, Tondu	Choice Uncirculated 9780.64/46591362	



SUBMISSION FORM OVERVIEW

THIS SUBMISSION FORM IS FOR PCGS GOLD SHIELD GRADING IN PARIS ONLY.



PARIS SUBMISSION FORM
Collectors Universe Inc. – PCGS
92 rue de Richelieu, Escalier G, 2nd floor
75002 Paris, France • Tél : +33 (0) 1 40 20 09 94
www.PCGSeurope.com/banknotes
Banknotes@PCGSeurope.com

PARIS SUBMISSION #

1 VAT #: _____
Authorized Dealer/Collectors Club Member Name: _____
PCGS Authorized Dealer/Collectors Club #: _____
☐ Join the PCGS Collectors Club for 69€ per year (You must be a PCGS Authorized Dealer or Collectors Club member to submit banknotes.)

1	PASSPORT INFORMATION (print clearly)		PACKAGE INFORMATION: (Customer Must Provide)	
	NAME (as written on your passport) _____		Total submission forms (orders) in this package: 2	
	PASSPORT NUMBER & COUNTRY _____		SUBMISSION RETURN (choose one)	
	LEGAL ADDRESS (for return shipping)		<input type="checkbox"/> Pick up at the PCGS Submission Center <input type="checkbox"/> Show Pick Up (when available)	
NAME _____		A valid passport that matches the name/number on the submission form must be presented in order to pick up your banknotes.		
ADDRESS _____		<input type="checkbox"/> Ship directly to client. (Client must make prior arrangements with PCGS Gold Shield Grading.)		
CITY _____ COUNTRY _____		Tel.: +33 (0) 1 40 20 09 94		
EMAIL _____		PCGS GOLD SHIELD GRADING USE ONLY		
PHONE () _____		ORDER # _____ BOX _____		
		ITEM # _____		
		INV. TYPE CODE _____		
		DATE RECEIVED _____		

3 A. TYPE OF SUBMISSION: (Choose one per form) ☐ Grading ☐ Regrade ☐ Reholder (See reverse for definitions) **GRADING OPTIONS:** ☐ Standard ☐ Genuine Only

B. SERVICE LEVEL: (Choose one per form)								
Service Level	Max. Note Value (€)	Grading Fee Excludes VAT (€)	Service Level	Max. Note Value (€)	Grading Fee Excludes VAT (€)	Service Level	Max. Note Value (€)	Grading Fee Excludes VAT (€)
<input type="checkbox"/> Rarity	No Limit	300	<input type="checkbox"/> Regular	3,000	45	<input type="checkbox"/> Bulk* (Min. of 50 Notes, Same Type)	300	POR
<input type="checkbox"/> High Value	100,000	185	<input type="checkbox"/> Economy	1,000	25	<input type="checkbox"/> Reholder	No Limit	10
<input type="checkbox"/> Premium	20,000	85	<input type="checkbox"/> Modern (1961 to Date)	300	16			

For banknotes that require the use of an oversized holder (19.5cm x 21cm) there is an additional fee of 10€ per banknote. *Contact PCGS Gold Shield Grading in Paris for bulk pricing.

C. COMPLETE DETAILED BANKNOTE INFORMATION								
Qty.	Country	Catalog #	Date/Series	Denom.	Type (if applicable)	Serial Number/Pedigree (Pre-Approval Required)	Oversized Holder 10€ (if applicable)	Declared Value (Required)
0	1	France	147C	1970	10 Francs	232819 — The Hall Collection	<input type="checkbox"/>	400€
1							<input type="checkbox"/>	
2							<input type="checkbox"/>	
3							<input type="checkbox"/>	
4							<input type="checkbox"/>	
5							<input type="checkbox"/>	
6							<input type="checkbox"/>	
7							<input type="checkbox"/>	
8							<input type="checkbox"/>	
9							<input type="checkbox"/>	
10							<input type="checkbox"/>	
11							<input type="checkbox"/>	
12							<input type="checkbox"/>	
13							<input type="checkbox"/>	
14							<input type="checkbox"/>	
15							<input type="checkbox"/>	
SUBTOTALS:								

6 D. FEE CALCULATION: _____ x _____ = €
of Banknotes Service Level Fee

7 E. ADDITIONAL FEE (where applicable):
Oversized Holder (banknotes larger than 19.5cm x 21cm) (total from above) = €

8 F. COLLECTORS CLUB MEMBERSHIP = €

9 G. TOTAL CHARGES: (add lines D–F) = €

10 H. METHOD OF PAYMENT:
All fees must be authorized before PCGS Gold Shield Grading can process your order. Failure to authorize all appropriate fees for your submission will delay your order. PCGS Gold Shield Grading reserves the right to correct the submission form to reflect current and appropriate Grading fees.
☐ Cash ☐ Wire Transfer ☐ Check
☐ Credit Card (Visa or MasterCard)
Credit Card No. _____
Exp. Date _____ CCV Code _____
Cardholder Signature _____

11 I HAVE READ AND AGREE TO THE PCGS GOLD SHIELD GRADING TERMS AND CONDITIONS ON THE BACK OF THIS FORM AND I ACCEPT FULL RESPONSIBILITY FOR COMPLETELY AND ACCURATELY FILLING OUT THE SUBMISSION FORM. IF BANKNOTES ARE SUBMITTED FOR SERVICES FOR WHICH THEY DO NOT QUALIFY, I AUTHORIZE PCGS GOLD SHIELD GRADING TO CORRECT THE ORDER AND CHARGE ANY ADDITIONAL GRADING FEES THAT MAY APPLY.
AUTHORIZED SIGNATURE (REQUIRED) _____ DATE _____
Order will not be processed without signature

TOTAL DECLARED VALUE € _____
(from above) Required

PLEASE SEE REVERSE FOR SUBMISSION INSTRUCTIONS AND TERMS AND CONDITIONS
Customer Keeps Blue Copy

PCGS GOLD SHIELD GRADING PARIS SUBMISSION FORM:

Please follow these important instructions when submitting your banknotes for grading to the PCGS Gold Shield Grading Paris Submission Center. By following these instructions you will prevent any delays in processing your order. When picking up your submissions, you must provide a copy of your original submission form and a valid passport (that matches the information provided on the submission form). The name on the submission form and passport ID must match in order to pick up the submission (unless prior arrangements have been made). If you have any questions that are not answered in this brochure, please contact PCGS Gold Shield Grading Customer Service at Banknotes@PCGSEurope.com.

1 Please print your VAT #, name, dealer/club number, passport information, legal address, phone number and email address in the spaces provided. You must be a PCGS Authorized Dealer or Collectors Club member to submit banknotes. If you are not a Collectors Club member you may elect to join on this form for 69€ per year.

2 Package Information (required) – Please provide the total number of orders in the package. If this is the only order you are submitting, the number should be one.

3 Section A – Select the Type of Submission. ONLY ONE TYPE OF SUBMISSION AT ONE SERVICE LEVEL IS PERMITTED PER SUBMISSION FORM.

DEFINITIONS

GRADING: For banknotes not encapsulated or graded by any grading service.

REGRADE: For banknotes previously certified by PCGS Gold Shield Grading that you feel might be worthy of a higher grade. Submit in the PCGS Gold Shield Grading holder. Banknotes submitted under the regrade service will be removed from the holder and regraded. If the banknote grades lower, the terms of the PCGS Gold Shield Grading guarantee will apply. For full disclosure on the guarantee, visit www.PCGSEurope.com/banknotes/guarantee.

REHOLDER: For the re-encapsulation of PCGS Gold Shield Grading certified banknotes. Any banknote submitted under the reholder service will not be regraded.

GRADING OPTIONS: Please select “Standard” to have your banknotes graded numerically or select “Genuine only” for authentication only.

4 Section B – Select the Service Level by referring to the PCGS Gold Shield Grading Services and Fees table. Please note the minimum requirements and restrictions within each service level.

5 Section C – List the details for each banknote in the following area.

• **Quantity** – List the total number of banknotes (per line). If you have multiple of the same banknote, you can list them on the same line.

• **Country** – List the Country where the banknote was issued.

• **Catalog #** – Provide the catalog number for each banknote.

• **Date/Series** – List the date or series of the banknote.

• **Denomination** – List the denomination of the banknote.

• **Type** – List the type of banknote here (if applicable).

• **Serial Number and Pedigree** – Notate the serial number and any pedigree requests here. For multiple notes with consecutive serial numbers, list the range of numbers. All Pedigree requests must be pre-approved.

• **Oversized Holder** – For banknotes that require the use of an oversized holder (larger than 19.5cm x 21cm), there is an additional fee of 10€ per banknote. Select the option in this area.

• **Declared Value** – Each banknote requires a declared value (per banknote). List the assigned value to the banknote in this area. NOTE: This value must coincide with the selected service level (**from Section B**).

• **Subtotals** – Calculate the subtotals for each column and list in this area (Oversized Holder and Declared Value).

6 Section D – Fee Calculation. List the number of banknotes, multiplied by the service level fee and total, on this line.

7 Section E – Additional Fee. If banknotes require the use of an oversized holder (**see Section C**) calculate the totals and list the fee in this area (where applicable).

8 Section F – Collectors Club Membership. If you have selected the option to join the PCGS Collectors Club, add the 69€ membership fee.

9 Section G – Total Charges. Add the charges from Sections D-F and provide the total cost for the submission.

10 Section H – Method of Payment. Select the method of payment and provide payment details. The following options are accepted: Cash, Bank Wire Transfer, Check or Credit Card (Visa or MasterCard). You must include payment or your order will not be processed. Sign on the space provided.

11 Read Terms and Conditions. Sign and date at the bottom of the form to accept the PCGS Gold Shield Grading Terms & Conditions. Order will not be processed without signature. Keep blue copy for your records.

SUBMISSION FORM OVERVIEW (CONTINUED)

<p>6 D. FEE CALCULATION: # of Banknotes _____ x _____ Service Level Fee _____ = € _____</p> <p>7 E. ADDITIONAL FEE (where applicable): Oversized Holder (banknotes larger than 19.5cm x 21cm) (total from above) _____ = € _____</p> <p>8 F. COLLECTORS CLUB MEMBERSHIP _____ = € _____</p> <p>9 G. TOTAL CHARGES: (add lines D–F) _____ = € _____</p> <p><small>I HAVE READ AND AGREE TO THE PCGS GOLD SHIELD GRADING TERMS AND CONDITIONS ON THE BACK OF THIS FORM AND I ACCEPT FULL RESPONSIBILITY FOR COMPLETELY AND ACCURATELY FILLING OUT THE SUBMISSION FORM. IF BANKNOTES ARE SUBMITTED FOR SERVICES FOR WHICH THEY DO NOT QUALIFY, I AUTHORIZE PCGS GOLD SHIELD GRADING TO CORRECT THE ORDER AND CHARGE ANY ADDITIONAL GRADING FEES THAT MAY APPLY.</small></p> <p>AUTHORIZED SIGNATURE (REQUIRED) _____ DATE _____</p> <p style="text-align: center; color: orange;">Order will not be processed without signature</p>	<p>10 H. METHOD OF PAYMENT: All fees must be authorized before PCGS Gold Shield Grading can process your order. Failure to authorize all appropriate fees for your submission will delay your order. PCGS Gold Shield Grading reserves the right to correct the submission form to reflect current and appropriate Grading fees.</p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Wire Transfer <input type="checkbox"/> Check <input type="checkbox"/> Credit Card (Visa or MasterCard)</p> <p>Credit Card No. _____ Exp. Date _____ CCV Code _____ Cardholder Signature _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center;">TOTAL DECLARED VALUE € _____ (from above) Required</div>
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PLEASE SEE REVERSE FOR SUBMISSION INSTRUCTIONS AND TERMS AND CONDITIONS
Customer Keeps Blue Copy

Submissions can either be delivered in person to the PCGS Gold Shield Grading Paris Submission Center (by appointment only) or shipped directly to us. Mail all banknote submissions to: PCGS Gold Shield Grading Paris Submission Center 92 rue de Richelieu, Escalier G, 2nd floor, 75002 Paris, France.

Packages to PCGS Gold Shield Grading must be insured by the sender. Completed submissions will be held at PCGS until picked up, unless return shipping has been previously arranged with PCGS Gold Shield Grading. Note: all terms and conditions are subject to change. Estimated turnaround times do not include mailing time and reflect business days.

IF MORE THAN ONE TYPE OF SUBMISSION OR SERVICE LEVEL IS INCLUDED ON ANY ONE FORM, YOU AUTHORIZE PCGS GOLD SHIELD GRADING TO SEPARATE THE ORDER FOR PROCESSING AND AGREE TO PAY ANY ADDITIONAL GRADING FEES THAT MAY APPLY.

SUBMISSION REMINDERS...

- Place your banknotes individually in a new mylar sleeve and wrap securely. Only one banknote per sleeve is allowed.
- When utilizing the PDF online submission form, print two copies of your completed submission form. Send one copy with your banknote, and keep the second copy to present to PCGS Gold Shield Grading when picking up your submission.
- When utilizing the carbon copy, four page form, tear away the blue copy (last copy) and retain for your records. Send the remaining three copies with your banknotes to PCGS Gold Shield Grading.

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